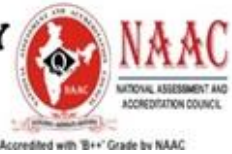**AVN INSTITUTE OF ENGINEERING & TECHNOLOGY**
PATEL GUDA, IBRAHIMPATNAM (M), R.R.Dist, 501510, T.S
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NAAC
NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL
Accredited with 'B++' Grade by NAAC

To sensitize the students and the employees, there will be a visit to Ramakrishna math every year for attending the program on values, rights, duties and responsibilities of every citizen,

HANDBOOK ON HUMAN VALUES AND PROFESSIONAL ETHICS (AVNIET)

A code of conduct is a set of rules outlining the norms, responsibilities and practices for an individual and committees for the smooth conduct in the organizations. It is expected that staff members strictly adhere to the rules and regulations of JNTUH, Hyderabad, Telangana and competent authorities. The Local Management Committee reserves the right to change/modify the rules and regulations as and when necessary and apply their discretion in specific cases. The rules and regulations included in this handbook are applicable for students, Principal, teaching staff, official staff, supporting staff and Governing committees. As we are associated with the education faculty, our code of conduct has pivotal importance in development of students.
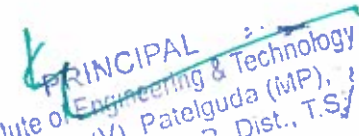
ABOUT INSTITUTION:

AVNIET, a premier institution offering engineering education in the streams of CSE,ECE,EEE,CIVIL and Mechanical. AVNIET comes from the stable of Dilsukhnagar Public School having 34 years of academic excellence, under the leadership of chairman Mr.AVN Reddy. Established in 2009, affiliated to Jawaharlal Nehru Technological University (JNTU), Hyderabad, and is approved by the All India Council for Technical Education (AICTE), New Delhi. AVNIET is destined to offer comprehensive curriculum in the field of Technological education. Our students have a perfect place to learn and excel by striking a balance between academics and contemporary engineering practices.

VISION:

To be a Centre of Excellence in Technical Education and to become an Epic centre of Research for Creative solutions

MISSION:

To address the Emerging needs through Quality Technical Education with an Emphasis on Practical Skills and Advanced Research with Social Relevance.

PRINCIPAL
AVN Institute of Engineering & Technology
Mangalpally (V) Patelguda (MP),
Ibrahimpatnam (M) R.R. Dist., T.S.

CORE VALUES :

- Committed Faculty
- Societal Trust
- Pleasant Environment
- Teamwork
- Non violence
- Peace
- Lifelong Learning
- Industrial Approach
- Adaptive Research

OBJECTIVE:

- Faculty development for qualification improvement through publication, research and innovation.
- Student development through various social activities and life skills with social responsibilities.
- Excellence in teaching through state of art facilities.
- Integrity through honest, fair and transparency processes.
- Diversity among the faculty and students through respect and freedom without discrimination.
- To bring an awareness on human values and professional ethics.

Human values and professional values have been employed in so distinctively different ways in human discourse. It is often said that a person has a value or an object has a value. At AVNIET, we cultivate and inculcate these values in the student and staff through teaching and conducting the activities. The human values are listed below.

The human values and professional ethics are:
1. Right conduct
2. Peace
3. Truth
4. Love
5. Nonviolence
6. Discipline
7. Integrity
8. Identifying one's role in larger picture
9. Valuing Time
10. Loyalty
11. Commitment

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INTEGRITY

Integrity is defined as the unity of thought, word and deed (honesty) and open mindedness. It includes the capacity to communicate the factual information so that others can make well-informed decisions. It yields the person's peace of mind, and hence adds strength and consistency in character, decisions, and actions. This paves way to one's success. It is one of the self-direction virtues. It enthuse people not only to execute a job well but to achieve excellence in performance. It helps them to own the responsibility and earn self-respect and recognition by doing the job. Moral integrity is defined as a virtue, which reflects a consistency of one's attitudes, emotions, and conduct in relation to justified moral values. Integrity comes inmany forms, but honesty and dependability are two traits that are expected in most workplace situations. Without responsible behavior, distrust can make a work environment tense and uncomfortable. A strong work ethic shows co-workers and clients that you're reliable and take your responsibilities seriously. Polite communication, respectable behavior and fiscal responsibility also help you stand out as a trustworthy employee.

Follow Institution Policies

Abiding by institution policies is a powerful way to demonstrate integrity. Cutting corners and neglecting to follow workplace regulations can lead to mistakes, problems and even dangerous situations. Your willingness to properly record financial transactions, safely dispense of hazardous or toxic materials, follow Institute protocol for dealing with stake holders, perform clean-up or set-up procedures and properly maintain equipment shows others that you're not just looking for the easy way out. Establishing yourself as a trustworthy worker who submits to Institute policies shows your principal and co-employees and students that you'll faithfully carry out your duties.

Service Learning

Service-learning seeks to engage individuals in activities that combine both community service and academic learning. Because service-learning programs are typically rooted in formal course, the service activities are usually based on particular curricular concepts that are being taught. Servicelearning is a teaching method which combines community service with academic instruction as it focuses on critical, reflective thinking and civic responsibility. Service- learning programs involve students in organized community service that addresses local needs, while developing their academic skills, sense of civic responsibility, and commitment to the community

SERVICE-LEARNING BENEFITS

- Service-Learning benefits students by Linking theory to practice
- Deepening understanding of course materials
- Enhancing the sense of civic responsibility through civic engagement
- Allowing students to explore possible career paths
- Stressing the importance of improving the human condition
- Developing relevant career-related skills
- Providing experience in group work and interpersonal communication
- Promoting interaction with people from diverse backgrounds
- Instilling a sense of empowerment that enhances self-esteem
- Service-Learning benefits faculty by Providing exciting new ways to teach familiar material Offering professional development challenges
- Engaging faculty in meaningful interactions with the community at large
- Encouraging faculty to form close, interactive, mentoring relationships with students
- Reminding faculty of the direct consequences of their teaching for society
- Connecting faculty across academic disciplines through a shared approach to teaching and learning process

PROFESSIONAL ETHICS

INTRODUCTION

Management have an ethical and social responsibility to themselves, their clients and society. Practically (although there is much debate about this), engineering ethics is about balancing cost, schedule, and risk. Management ethics is a means to increase the ability of concerned engineers, managers, citizens and others to responsibly confront moral issues raised by technological activities. The awareness of moral issues and decisions confronting individuals and organizations are involved in Management &Technology.

MANAGEMENT ETHICS

WHY STUDY MANAGEMENT ETHICS?

Training In Preventive Ethics

- Stimulating the moral imagination
- Recognizing ethical issues
- Developing analytical skills
- Eliciting a sense of responsibility
- Tolerating disagreement and ambiguity

Obstruction to Responsibility

- Self-interest.
- Fear.
- Self-deception.
- Ignorance.
- Egocentric tendencies.
- Microscopic vision.
- Groupthink

Clearly Wrong Engineering Practices

- Lying
- Withholding information
- Failing to adequately promote the dissemination of information
- Failure to seek out the truth
- Revealing confidential or proprietary information
- Allowing one's judgment to be corrupted.

Senses of Expression of Management Ethics

- Ethics is an activity and area of inquiry. It is the activity of understanding moral values, resolving moral issues and the area of study resulting from that activity.

- When we speak of ethical problems, issues and controversies, we mean to distinguish them from non-moral problems.

- Ethics is used to refer to the particular set of beliefs, attitudes and habits that a person or group displays concerning moralities.

- Ethics and its grammatical variants can be used as synonyms for morally correct.

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